



# Application for Employment

Human Resources Department

Composotech Structures Inc.

P.O. Box 204

Goderich, Ontario Canada N7A 3Z2

Phone: 519-440-0455

Fax: 519-440-0688

INSTRUCTIONS: PLEASE COMPLETE IN FULL. ENSURE THAT YOU HAVE READ AND SIGNED THE DECLARATION FOR EMPLOYMENT ON THE LAST PAGE.

**Position  
Applying For:**

**Job Title:** \_\_\_\_\_

**Date Available:** \_\_\_\_\_

PERSONAL DATA			
Name:	_____	_____	_____
	Last	First	Middle
Mailing Address:	_____	_____	_____
	No.	Street	City Postal Code
Permanent Address:	_____		
	(If Different from Above)		
Telephone Home:	_____	Business:	_____ Fax: _____
Are you legally entitled to work in Canada?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
As an adult, have you ever been convicted of an offence other than a traffic violation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Are you able to work shifts (non-standard hours) if required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you know anyone that works or has worked for Composotech Structures?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If yes, name(s): _____		
Do you have a reliable means of transport to get to work?	_____		

## EDUCATION AND TRAINING

	Name & location of institution	Number of years completed	Field of Study	Grade/Diploma/Degree and year completed
High School/GED				
Commercial, Trade or Technical Training				
Undergraduate College/University				
Graduate/ Professional				
Other Continuing Education				

Professional Qualifications/  
Memberships/Licenses if applicable:

## SPECIALIZED SKILLS

### A. INDUSTRIAL / TECHNICAL SKILLS:

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### B. COMPUTER SKILLS:      IBM      Mac      Other

Please specify computer systems you have worked with, courses you have taken and your working knowledge of computer software:

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### C. TRAINING COURSES COMPLETED:

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### D. WHERE DO YOU SEE YOURSELF IN 5 YEARS?:

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E. LANGUAGE SKILLS:      Spoken: \_\_\_\_\_      Written: \_\_\_\_\_

### F. If you are applying for a position requiring a driver's license, please complete the following:

Do you have a valid driver's license?    Yes     No     Class: \_\_\_\_\_    Province: \_\_\_\_\_



**Please leave this section blank to be completed during interview.**

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## PREVIOUS EMPLOYMENT

(begin with most recent)

Name of Employer:	Address:
Last Position Held:	Phone:
Name of Supervisor:	Reason for Leaving:
Period Employed:	Final Salary:

Duties:

Name of Employer:	Address:
Last Position Held:	Phone:
Name of Supervisor:	Reason for Leaving:
Period Employed:	Final Salary:

Duties:

Name of Employer:	Address:
Last Position Held:	Phone:
Name of Supervisor:	Reason for Leaving:
Period Employed:	Final Salary:

Duties:

## REFERENCES

List three persons, other than relatives or personal friends, who can judge your work ability.

	NAME	COMPANY	POSITION	TELEPHONE
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

May we contact your present employer for a reference?  Yes  No      Previous Employers?  Yes  No

If no, please state reasons: \_\_\_\_\_

**PLEASE LEAVE THIS SECTION TO BE COMPLETED DURING INTERVIEW.**

Are you available to work a variety of shifts/hours?

Would you be available to work overtime?

Do you prefer to work alone or in a team environment?

Do you work well under pressure or with deadlines?

What are your salary expectations?

What are your strengths on the job? Weaknesses?

Do you have any other questions?

Please use this space to enlarge upon other relevant information, skills, education, training, previous employment, special achievements, job interests, volunteer work, hobbies, or any additional information that you feel should be added to this application.

If you wish to attach your resume, please do so. RESUME ATTACHED

**Declaration:**

The foregoing statements are correct to the best of my knowledge. I understand that any misrepresentation may disqualify me from Employment or be cause for my dismissal. If hired, I agree to abide by all rules and regulations of the Company, including serving an initial probationary period.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

*Thank you for taking the time to complete this application and for your interest in Composotech Structures.*